



LOUISIANA DEPARTMENT OF EDUCATION

November 7, 2012

MEMORANDUM

TO: City/Parish School System Business Manager

FROM: Charlotte Stevens, Division Director 
Division of Education Finance

SUBJECT: 2012-2013 Nonpublic Textbook and Textbook Administration Program

The Nonpublic Textbook and Textbook Administration Program provides financial assistance for nondiscriminatory, state approved nonpublic schools to provide school children with textbooks, library books and other materials of instruction and to assist in the administrative costs associated with the program.

Reimbursements for the Nonpublic Textbook Program allocations will be made to local school districts for purchases of nonsectarian books for nonpublic school students at the rate of \$27.02 per student. This allocation is based on the number of K-12 nonpublic students enrolled in academically approved and *Brumfield v. Dodd* approved nonpublic schools for 2011-2012 school year. **Only those schools that are 1) Brumfield v. Dodd approved; 2) provisionally, probationally, or approved by the State Board of Elementary and Secondary Education (SBESE); and, 3) currently in operation for the 2012-2013 school year are eligible for reimbursement.** Attached is a listing of the approved school allocations along with reimbursement instructions and processing forms.

At this time, LEAs should contact awarded nonpublic schools to provide guidance on the process for submitting their orders against these funds. Orders for textbooks must be delivered to/and received by the eligible nonpublic school during the period of **July 1, 2012 to June 30, 2013**, in order to be eligible for reimbursement. The deadline for submitting nonpublic textbook reimbursement requests is **July 15, 2013**.

Grant award notifications can be viewed via the GAP System at www.louisianaschools.net/divisions/edfn/gap.html.

Should you have any questions regarding this information, please contact Vondrica Alexander at vondrica.alexander@la.gov or (225) 342-1871.

CS:VA:fa

Louisiana Believes.