



# LOUISIANA DEPARTMENT OF EDUCATION

January 7, 2013

## MEMORANDUM

TO: Parish/City School Business Managers/Financial Officials  
Recovery School District Business Managers  
LA School for the Deaf and Visually Impaired (LSDVI) Business Manager  
Special School District (SSD) Business Manager  
Louisiana State University and Southern University Lab School Business Managers  
Office of Juvenile Justice (OJJ) Business Manager  
N. O. Center for Creative Arts (NOCCA) Business Manager  
LA School for Math, Science and the Arts (LSMSA) Financial Official  
Type 2 Charter School Business Managers  
Type 5 Charter School Business Managers

FROM: Elizabeth "Beth" Scioneaux   
Deputy Superintendent for Management and Finance

SUBJECT: Verification of Student Estimates – FY2012-13 through FY2017-18

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The Education Estimating Conference is charged by law with the development of official information relating to the state public educational system, including forecasts of student enrollment. The conference is required to forward its forecast for student enrollment to each local school board. The local school boards may request, from the Conference, in writing, adjustments to the student enrollment forecast. The Conference shall consider all requests for adjustments that are submitted in compliance with conference regulations. The following procedures should be followed in your review of the estimates:

### **Parish/City School Districts**

Each Parish/City school district's MFP Funded enrollment estimate for the October student count for FY2012-13 through FY2017-18 is included in the attached excel file titled "DISTRICT MFP PROJECTIONS form." (Historical data for the October count from FY2006-07 through FY2011-12 is also provided for your reference.) These estimates are provided for your review and comment. If you are not in agreement with the projection, notate your estimate in the "District Estimate" column/columns of the spreadsheet. However, you **must** provide the reason you are requesting this revision to the estimate in the comment section of the spreadsheet. If you are in agreement with the student estimates, indicate this by placing a check mark in the designated column. **If there are any economic developments in the area or surrounding areas that will affect your student enrollment, be sure to consider those factors when projecting enrollment.**

*Louisiana Believes.*

**New this year:**

- Students attending Type 2 Charter Schools, Type 5 Charter Schools, or a school in the Recovery School District are **not** included in the count for your district.
- Students participating in the Student Scholarships for Educational Excellence Program (SSEEP) are **not** included in the count for your district.

**Charters, Lab Schools and Other Entities and State Agencies funded through the MFP**

The attached form titled "Charters, Other Entities and State Agencies\_MFP Projection Form" is provided for each school to report student count projections for FY2012-13 through FY2017-18. You must provide an explanation (e.g., adding an additional grade in FY2013-14) for any significant changes in enrollment from one year to the next.

**Return a scanned copy of the signed page containing your LEA's estimates to [zalinsky.matthew@la.gov](mailto:zalinsky.matthew@la.gov) no later than close of business Friday, January 25, 2013. If you are not able to submit a scanned copy of your LEA's estimates, you may submit via fax to (225) 342-1256. **If you have any questions, please call Zalinsky Matthew at (225) 342-6216, or our toll free number 1-877-453-2721.****

As always, thank you for your continued cooperation.

BS/PM/clf

Attachment

- c: Parish/City School Superintendents  
Recovery School District Superintendent  
LA School for the Deaf and Visually Impaired (LSDVI) Superintendent  
Special School District (SSD) Superintendent  
Deans, Colleges of Education of Louisiana State University and Southern University  
Office of Juvenile Justice (OJJ) Deputy Secretary  
N. O. Center for Creative Arts (NOCCA) Chief Executive Officer  
LA School for Math, Science and the Arts (LSMSA) Executive Director  
Type 2 Charter School Board Presidents  
Type 5 Charter School Board Presidents

*Louisiana Believes.*