



LOUISIANA DEPARTMENT OF EDUCATION

DATE: August 20, 2013

TO: Parish/City/Local School Superintendents
Andrew Yon, Board President, International School of LA
Thomas Klingler, Board President, Lycee Francais de la N.O.

FROM: Beth Scioneaux 
Deputy Superintendent of Management & Finance

SUBJECT: **FY2013-14 Installation/Retention Incentives for Foreign Associate Teachers (FATs)**

FY2013-14 MFP funding approved by BESE and the Legislature requires the following:

The State must maintain support of the Foreign Language Associate program at a maximum of 300 Foreign Language Associates employed in any given year. These teachers shall be paid by the employing city, parish, or other local school system or school the amount of the State average classroom teacher salary (without PIP) by years of experience and degree beginning with year three. First year teachers will receive an installation incentive of an additional \$6,000; second and third year teachers will receive a retention incentive of an additional \$4,000. These amounts must be provided to each Foreign Associate Teacher by each school district or school in which they are employed.

Allocation Methodology

Allocation of funds for the installation and retention incentives is based on the list of eligible teachers for FY2013-14 identified by the Division of Curriculum Standards.

Who qualifies for the foreign associate teacher incentives?

Foreign associate teachers (FATs) recruited directly by the Louisiana Department of Education holding a J-1 visa are eligible for the incentives.

How will employing cities, districts, or other school systems know that a teacher is eligible?

The Division of Curriculum Standards will provide a list of the qualifying teachers to each employing authority. The Allocation Schedule prepared by the Division of Education Finance will provide funding based on the number of teachers in each school system qualifying for each incentive.

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When must the foreign associate teacher incentive be paid to the qualified teachers?

The payment schedule is as follows:

- 1) All J-1 *first year teachers* must receive \$4,000 by the last payroll run in September 2013.
- 2) All J-1 *first year teachers* must receive \$2,000 during the last two weeks of May 2014.
- 3) All J-1 *second year teachers* must receive \$4,000 during the last two weeks of May 2014.
- 4) All J-1 *third year teachers* must receive \$4,000 during the last two weeks of May 2014.

If a foreign associate teacher returns for additional three-year J-1 cycles, will she/he be eligible for the incentive?

No. The incentive is only applicable to a FAT's first three-year cycle.

When will the employing cities, districts, or other school systems receive funding?

The payments will be paid by an electronic fund transfer (EFT) by September 1, 2013.

If you have any questions, or need any further information, you may contact Zalinsky Matthew of the Division of Education Finance via e-mail at zalinsky.matthew@la.gov, via phone at 225-342-0180, or toll-free at 1-877-453-2721.

BS/CS/PM:cft

Attachment

c: Parish/City/Local School Business Managers
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