

Louisiana Believes

EOC, LAA2, or GEE Graduation Waiver Application Timelines

Application Period	Submission Dates *
Spring 2014	Wednesday January 22, 2014
Summer 2014	Wednesday June 4, 2014

*In the event of extenuating circumstances waivers may be submitted and will be reviewed by the agency on a case by case basis.

All applications should be mailed to :
Attention: Jennifer Spears
Louisiana Department of Education, IDEA Services
1201 North Third Street
Baton Rouge, LA 70802

If you have any questions please contact Jennifer Spears at (225) 219-0366 or by email at: jennifer.spears@la.gov.

Instructions: Please complete the required form below and submit it to the Department of Education in addition to the required supporting documents listed on the checklist below. Each application should be submitted in an individual folder with a label that includes the student's name, school, and LEA.

Student's Name:	School:
Waiver Requested: EOC or LAA2 or GEE (check two tests if applicable; however, GEE and EOC are not an eligible testing combination)	

Considerations			
	Yes	No	N/A
1. A copy of the most recent IEP with signatures and any amendments for the current school year.			
2. A copy of the most recent triennial reevaluation report. <i>(Submission of evaluation waivers is not sufficient documentation for determining eligibility for the GEE/LAA2 Waiver. If a waiver of the evaluation has been granted, the LEA must also submit a copy of the most recent official evaluation report.)</i>			
3. Evidence of participation in remediation activities. <i>(Remediation activities may include participation in tutoring, remediation provided by the LEA, or by a private entity. Evidence of remediation should be submitted as part of this process).</i>			

Additional Considerations			
1. Statement of extenuating circumstances, if applicable. <i>(A statement of extenuating circumstances should only be submitted if the student has not participated in any remediation activities.)</i>			
2. Has the student transferred from an out-of-state school, nonpublic school, or approved home study school?			
3. For students participating in End of Course Tests (EOC), did the student pass two of the three end-of-course tests in any of the following categories? English II or English III Algebra I or Geometry Biology or American History			

Note: Student test history will be included as a required component. Test history is provided by the agency.

Student Waiver Assurance Form

Instructions: The form below should be completed on all students eligible for the waiver request. The form should be signed by the Superintendent or Designee and submitted as part of the waiver submission packet to the agency.

Local Education Agency:							
Type of Waiver Requested EOC, LAA2, GEE	Student's Name (Last, First Name)	DOB	Current Grade	School Currently Attending	Contact Person for Waiver Requests	Contact Person Email Address	Contact Person Telephone Number
1							
2							
3							
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16							

Assurance Statement: The local education agency certifies that information submitted in the above chart is accurate. The LEA further assures that each student whose name appears in the waiver submission has met the necessary requirements for an End of Course , Graduation Exit Examination and/or Louisiana Alternate Assessment Level 2 waiver under the criteria set forth in Bulletin 741, §2319B.

Superintendent or Designee Signature:	Date
Superintendent or Designee Printed Name/Title:	

Local Education Agency:							
Type of Waiver Requested EOC, LAA2, GEE	Student's Name (Last, First Name)	DOB	Current Grade	School Currently Attending	Contact Person for Waiver Requests	Contact Person Email Address	Contact Person Telephone Number
17							
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19							
20							
21							
22							
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Assurance Statement: The local education agency certifies that information submitted in the above chart is accurate. The LEA further assures that each student whose name appears in the waive submission has met the necessary requirements for an End of Course, Graduation Exit Examination and/or Louisiana Alternate Assessment Level 2 waiver under the criteria set forth in Bulletin 741, §2319B.

Superintendent or Designee Signature	Date
Superintendent or Designee Printed Name/Title:	